

Operational Safety;

Quality;

Environment;

Occupational Health and Safety;

Information Security



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## ENAIRE =

#### **Integrated Management System Policy**

#### 1. INTRODUCTION

**ENAIRE**, a state-owned company of the Ministry of Transport and Sustainable Mobility, is responsible for the planning, management, coordination, operation, maintenance and administration of air traffic, telecommunications and aeronautical information services, as well as of the communications infrastructure, facilities and networks of the air navigation system, with the aim of ensuring that the service is provided safely, efficiently, continuously and sustainably. These services are provided to all users of the airspace managed by ENAIRE, such as civil aviation, drone operators, etc.

ENAIRE, as the leader in the provision of air navigation services, reaffirms its commitments to excellence, innovation and sustainability, keeping in mind all stakeholders, recognising and promoting the talent of people in our organisation, maintaining our responsibility and commitment to serve our customers and users in the aeronautical sector, and acting responsibly with society, as the driver of the Spanish economy.

European regulations for air navigation services include the obligation to have a Management System implemented, and to proactively and systematically improve it. ENAIRE's Integrated Management System complies with the applicable regulatory requirements, such as European Regulation (EU) 2017/373 on Operational Safety, and Royal Decree 311/2022 on Information Security; as well as with other voluntary commitments, such as the international standards ISO 9001, 14001 and 45001, on Quality, Environment and Occupational Health and Safety, respectively.

The policy of ENAIRE's Integrated Management System, which reflects the current context, the challenges of the aviation sector and of society in general, lays out the organisation's commitments, which must provide a reference framework for the development of ENAIRE's strategy and activities.

#### 2. PURPOSE AND SCOPE

The Policy of the Integrated Management System aims to define and establish the fundamental principles and commitments of ENAIRE in the fields of Operational Safety, Quality, Sustainability, Environment, Occupational Health and Safety and Information Security, in order to provide a guide to all ENAIRE staff and persons working on its behalf, without prejudice to the specific policies set out for each of the associated areas.

This Policy associates the desired behaviours in ENAIRE's Values with the organisation's main Commitments in order to help consolidate the necessary cultural transformation and change processes.

#### 3. OPERATING PRINCIPLES AND COMMITMENTS

ENAIRE has established its 2025 Flight Plan, which sets out the company's strategy for coming years, its Purpose, Mission, Vision and Values, which are described below, with a summary of the most relevant Commitments.

In an effort to achieve its Purpose, Mission and Vision, ENAIRE has implemented and certified an Integrated Management System that is based on Senior Management's commitment to complying with the applicable legal and regulatory requirements, and with any others that the organisation has endorsed, as well as with the constant improvement of the Management System and its performance in all of its areas of application, considering the application of best practices in each of said areas (*Operational Safety; Quality; Environment; Occupational Health and Safety; Information Security, etc.*).



#### Purpose, Mission and Vision

#### Aim



Our reason for being, like our word, leaves a positive mark on society and people.

"We take care of your flight to make it safe, fast, efficient and sustainable"

#### **Mission**



It is what describes our activity, what we do to achieve our purpose, as well as what sets us apart.

"We provide air navigation services with safety, quality, efficiency and respect for the environment, contributing to the development of aviation and, therefore, to the economic and social development of Spain"

#### **Vision**



Our ambition: what we want to achieve in the future, what we want to become, guiding the way forward.

"We want to turn ENAIRE into a global operator, a leader in the air navigation sector, based on people, innovation and digitization"

#### Values and commitments

ENAIRE's values are as follows:

#### 1. Safety First



#### In our DNA

Safety is our **top priority**. It is the pilar on which our service and the **welfare** of people rest.

## Attitude of trust and "fair culture"

We participate in an atmosphere of **trust**, where we all report essential information without fear of punishment, in an effort to uphold and reinforce our **Safety Culture**.

# We enhance and promote safety

To face the challenges of the future, any **actions** and **changes** must **enhance** the levels of safety required.

# 2. Committed to customers and society



#### We pursue excellence

We provide a quality service that guarantees and exceeds the needs and expectations of our customers and stakeholders.

#### We are empathetic

We put ourselves in the other's place to understand and respond to the needs of internal and external customers.

# **Environmentally responsible**

We are aware of the impact of our activity on the environment and we take steps to develop sustainable solutions.

# 3. We are one big team



#### We are ENAIRE

We are **proud** to be part of ENAIRE. Through our work, we do our best to achieve our collective goals.

#### Integrity is our character

We act ethically, honest and transparently in the performance of our work.

#### We respect and trust

We **collaborate** with our colleagues; we acknowledge the merit of their word and we act **generously and humbly** to achieve an interconnected organization.

# 4. "Hunger" for improvement in our organisation



#### We are innovative

We consider new challenges and we look for new ideas and ways to do our word that rely on the latest technological advances.

# Flexible in the face of change

We have an **open mind** and we adapt to changes so ENAIRE can transform and grow.

#### We are proactive

With **engagement and initiative**, we are building ENAIRE's future.



Below are details of the commitments, broken down for each of ENAIRE's values.

#### 1. Safety first



- **V1C1** Prioritise safety as a central element of ENAIRE's strategy by taking care of people when they travel through our airspace.
- V1C2 Follow in senior management's example and train and raise awareness among all personnel in the field of safety to ensure their commitment to operational safety, their knowledge of their individual responsibility, and their understanding of the safety consequences of their actions
- V1C3 Improve performance standards to support the achievement of the highest levels of safety through proactive and systematic innovative management, in an increasingly demanding scenario of new and emergent risks.
- V1C4 Work jointly with customers, experts, industry associations and trade union organisations to define the priorities for enhancing operational safety and guaranteeing the continuous improvement of performance and its processes.
- V1C5 Support the digital transformation and innovation to improve the supervision of services, ENAIRE's network and incident management.
- V1C6 Ensure that the facilities from which ENAIRE provides its services are kept safe, and reinforce the protection of goods, data, services and people by augmenting ties with law enforcement.
- V1C7 Evolve protection mechanisms against new cybersecurity attacks and threats to ensure the continued availability of ENAIRE's services and guarantee access, integrity, availability, authenticity, confidentiality, traceability and storage of the data, information and services provided in electronic media.
- V1C8 Promote effective reporting on operational safety, providing fair protection to workers who report incidents, dangers, risks and opportunities, in accordance with the Just Culture Policy in place.
- V1C9 Remain current on technical knowledge of human factors and apply it to managing the risks of fatigue and stress, as well as to change analysis from the perspective of human actions and their impact on safety, while promoting the application of systemic analysis methodologies.



#### 2. Committed to customers and society



- **V2C1** Improve the satisfaction and trust of customers at ENAIRE through the customer experience, the service culture of our professionals and the development of new services.
- **V2C2** Contribute to the National Recovery, Transformation and Resilience Plan by contributing to the four cross-cutting themes Ecological transition, Digital transformation, Gender equality, Social and territorial cohesion in order to be a green, digital and cohesive Spain without a gender gap.
- **V2C3** Leverage the Investment Plan as a stimulus for the Spanish technology and innovation industry, and as a facilitator for the recovery of the sector, and promote job creation.
- **V2C4** Boost the 2030 Safe, Sustainable, Connected Mobility Strategy, making mobility a right, an element of social cohesion and economic growth, through the commitments to smart, safe and low-emissions mobility for all.
- **V2C5** Convey our commitment to society and our stakeholders, as an essential part of our business strategy, linking it to the United Nations Sustainable Development Goals (SDGs) and the Principles of the Global Compact.
- **V2C6** Build a Committed Sky that integrates the expectations of stakeholders by implementing the 2030 Agenda, making ENAIRE a benchmark in terms of sustainability, good governance and transparency.
- V2C7 Modernise Spanish airspace by developing and relying on cutting-edge technology to increase the efficiency, scalability, resilience and capacity of ENAIRE's network, and thus meet the needs and expectations of our customers.
- **V2C8** Bolster the implementation of the Flexible Use of Airspace and the promotion, development and application of integrated coordination mechanisms with the Ministry of Defence.
- **V2C9** Promote and uphold more sustainable aviation, guaranteeing the prevention of pollution and the reduction of environmental impacts generated by our activity.
- **V2C10** Improve energy efficiency by investing in renewable energies and decarbonisation, and monitoring them through new tools, in keeping with the National Energy and Climate Plan and the European Green Deal.
- **V2C11.-** Provide non-discriminatory access to U-Space services, such as CISP (Common Information Service Provider), to all stakeholders, ensuring independence and impartiality between CISP and USSP services.



#### 3. We are a single, great team



- **V3C1** Ensure each member of our team can relate to our values, and allow them to associate these values with a sense of pride and belonging to the organisation, promoting empathy among all of ENAIRE's collaborators.
- **V3C2** Guarantee the approval of the new Equality Plans and the approval of ENAIRE's Inclusion and Diversity Policy.
- **V3C3** Help balance work, personal and family life to contribute to joint responsibility between women and men, promoting telework and digital disconnection policies.
- **V3C4** Bolster ENAIRE's transformation and modernisation process, paying equal attention to technology and the human factor, in a culture where people feel motivated and committed, and thus turn into an agile and flexible company that is able to efficiently respond to challenges, with people as the driving force behind this transformation.
- V3C5 Create innovation spaces for the exchange of knowledge and the creation of a corporate culture.
- **V3C6** Progress toward training models that effectively reinforce technical and behavioural skills and aptitudes to the specific needs of each position.
- V3C7 Protect our staff against harm and deterioration of their health by providing safe and healthy working environments and conditions, eliminating hazards and assessing, reducing, preventing and controlling occupational risks, improving occupational health and safety management, establishing improvement goals, all in consultation and cooperation with the staff and their representatives.
- **V3C8** Continue to coordinate and collaborate in occupational health and safety measures, both with sector organisations and government agencies.
- **V3C9** Support actions for a healthy company by implementing support programmes that guarantee the emotional well-being of workers.



#### 4. "Hunger" for improvement



- V4C1 Increase competitiveness and make ENAIRE an international global provider of air navigation and associated services.
- **V4C2** Promote research, innovation and development activities focused on improving services and new business areas, in line with the Spanish Science, Technology and Innovation Strategy and European SESAR plans.
- **V4C3** Invest in the development of new strategic services based on new technical approaches and the use of novel technologies.
- **V4C4** Spearhead new strategic and highly innovative partnerships.
- **V4C5** Convert ENAIRE into the national provider of U-Space services, as the CISP (Common Information Service Provider), promoting and participating in new emerging business lines resulting from the entry of new airspace users.
- V4C6 Digitise and thoroughly modernise the technology of Spanish air navigation, in accordance with the requirements of the Single European Sky (SESAR), in order to further the development of ENAIRE's business.
- V4C7 Properly prioritise investments by assessing the associated benefits in order to maximise their efficiency and ensure that they have a positive impact on improving the performance and service provided.
- **V4C8** Improve ENAIRE's economic recovery and future viability and the continued employment of all its workers by increasing the company's efficiency and productivity, while at the same time contributing to the recovery of the aviation sector.
- **V4C9** Facilitate inspections and audits by competent authorities, cooperating as needed so that regulatory, supervisory, audit and evaluation bodies can efficiently and effectively exercise their powers.



#### 4. MONITORING MECHANISMS

Management has established the strategic lines to ensure that these commitments materialise into actions and results, and undertakes to make available the resources needed to provide our services while managing economic resources with efficiency criteria.

The Management Committee will oversee the promotion and implementation of this Policy, and inform the Governing Board of its progress through the CEO, where relevant, in accordance with the processes established for its review as part of the Integrated Management System.

#### 5. DISCLOSURE AND DISSEMINATION

This Policy is supported by Senior Management and is kept as substantiated information.

In compliance with the requirements of international transparency standards and practices, this Policy will be made available to all stakeholders on ENAIRE's website for their information and consultation.

Similarly, it will be suitably communicated and disseminated internally using existing tools to ensure it is understood and applied within the organisation, thus confirming ENAIRE's commitment to our staff, to development and progress in order to guarantee the future of aviation and Spanish society, promoting its dissemination so it is understood by all the people who act on behalf of ENAIRE.

#### 6. APPROVAL AND VALIDITY

Following its presentation to the Management Committee of 5 March 2024, this Policy was approved by ENAIRE's Governing Board at its meeting of 8 April 2024, coming into force 10 days later. It shall remain in force until amendments are made to the Policy, which will be properly communicated.

This Policy is subject to review and updating as needed to adapt it to any regulatory, social, economic or organisational changes.